

LEAP ACADEMY CHARTER SCHOOL
Board of Trustees Meeting
October 23, 2014
MINUTES

Meeting was called to order by Dr. Gloria Bonilla-Santiago at 6:00 p.m.

Attendance:

Present:

Danielle Askew
Dr. Gloria Bonilla-Santiago
Marleen Gonzalez
John Hall
Cal Maradonna
Heather Matuszewski
Maria Miranda
Hector Nieves
Brenda Ortiz
Patricia Pena
Mary Sheil
Jennifer Young

Excused:

Phoebe Haddon
Dr. Benedetto Piccoli
Robert Ramson
Melinda Sanchez
Dr. Raymond Yannuzzi

Staff Present

Evelyn Nunez, Chief Academic Officer
Janice Strigh, Chief Academic Officer/Lead Person
Ken Verrill, Chief Financial Officer/SBA
Wanda Garcia, Board Liaison

I. Welcome/Declaration of Compliance with Open Public Meetings Act

Dr. Santiago opened the meeting by welcoming trustees, staff and members of the public. She indicated that the meeting was announced and advertised in accordance with the Public Meetings Act. A Public Notice was published in the Courier Post. Further, she indicated that a period for public comment would be provided at the end of the business portion of the meeting.

II. Approval of Minutes of September 18, 2014: Maria Miranda presented the following resolution:

Item 1: Resolved that the Board of Trustees approves the minutes of the meeting of September 18, 2014

as prepared by Wanda Garcia, Board Liaison.

Seconded by Danielle Lopez.

AYES: 9

NAYS: 0

ABS: 0

III. Chairperson's Report

A. **Alfredo Santiago Scholarship Fund Annual:** Dr. Santiago reminded members about the event on December 12th and shares that over \$150,000 have been raised already.

B. **Status of Wilson Building Project**

- **Planning Board:** A final meeting is scheduled for December 5th to approve the plan. One important development was the agreement to lease the property owned by William Hargrove. With this agreement, he withdrew opposition to the project. Land will be used to allow for student drop-off and pick up.

Item 2: The Board authorized entering in a lease agreement with William Hargrove for leasing of property on 7th and Cooper at \$2,000/month and with an intent to purchase for \$360,000 pending environmental clean-up and clearance (RAO) from the NJ DEP.

IV. Resolutions for LEAP/Cramer Hill LLC: Hector Nieves presented items 3-4 for approval:

A. **Approval of Contracts**

Item 3: Resolved that the Board approves the following contracts:

Vendor	Purpose	Amount
Fortress Protection, LLC	Fire Alarm Monitoring – Wilson Building	\$550 annual fee

B. **Approval of Payment of Bills for the LEAP/Cramer Hill LLC**

Item 4: Resolved that the board approves the following payments under the LEAP Cramer Hill, LLC:

Payee	Amount
Aireko TCS	\$ 57,655.95 – 3 rd Payment
Fortress Protection, LLC	\$ 892.50
Maser Civil Engineer Services	\$20,000
Shropshire Associates LLC	\$20,000
Maser Environmental Engineering	\$53,390
AMS Asbestos Removal	\$67,250
Upstage Right Productions	\$1,838

Further resolved that the Board ratifies the following payments made upon bond closing:

Vendor	Amount
Republic Payoff	\$1,436,292.40
NJEDA	\$28,000.00
NJEDA	\$20,750.00
Wolff & Sansom	\$47,500.00
Dilworth & Paxson	\$100,000.00
Bowman & Company	\$13,925.00
RBC Capital	\$161,025.00
RBC Capital	\$8,475.00
Fox Rothschild. LLP	\$47,000.00
Standard & Poor's	\$33,000.00
U.S. Bank National Association	\$1,750.00
Hartman & Winnicki, PC	\$5,000.00
McElwee & Quinn	\$3,500.00
CUSIP Bureau	\$256.00
Brendan Abstract Co. Inc.	\$31,613.00
Katten Muchin Rosenman LLP	\$11,000.00
McManion,Scotland & Baumann	\$5,192.00
	\$1,954,278.40

Seconded by John Hall.

Roll Call:

	Item 3	Item 4
Danielle Askew	YES	YES
Dr. Gloria Bonilla-Santiago	YES	YES
Marleen Gonzalez	YES	YES
John Hall	YES	YES
Cal Maradonna	YES	YES
Heather Matuszewski-Burke	YES	YES
Maria Miranda	YES	YES
Hector Nieves	YES	YES
Brenda Ortiz	YES	YES
Patricia Pena	YES	YES
Mary Sheil	YES	YES
Jennifer Young	YES	YES

VI. Parent Affairs: Marlene Gonzalez reported on the following items:

- a) Parents Council has been organized to allow for grade levels representatives to lead leadership efforts for parents. This is an important development to ensure that there is representation and feedback school wide.

- b) There will be training for these parent representatives.
- c) Parent Council will host a reception to introduce Ms. Nunez to all families.
- d) Fundraisers are already programmed as indicated below.

Marlene Gonzalez presented item 5 for approval:

Item 5: Resolved that the Board authorizes the Parents Council to conduct the following fundraisers:

- 1) Cherryvale (September 8- October 17, 2014)
- 2) Cinderella Holiday Fundraiser (November 13 – December 9, 2014)
- 3) Holiday Basket Auction (December 5, 2014)
- 4) Holiday Gift Card Purchase (November 18 – December 18, 2014)

Seconded by Maria Miranda. AYES: 12 NAYS: 0 ABS: 0

VII. Finance Committee Actions: Hector Nieves presented items 6-13 for approval:

A. Approval of Board Line Item Status Report

Item 6: Whereas, the members of the LEAP Board of Trustees, voting on this resolution, have reviewed the Board Secretary’s and Treasurer’s Monthly Financial Reports for the periods ending July 31, 2014 and August 31, 2014 and have consulted with the Chief Financial Officer/SBA as deemed appropriate.

Now, therefore, be it resolved, that the members of this Board of Trustees voting (By recorded Roll call) on this Resolution do hereby certify that based on the monthly certification of the Board’s Secretary concerning “Budgetary Line Item Status” N.J.A.C. 6A:23-2.11(c) 3 no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(a) 3 and based on such report and the status of budgetary amount and expenditures as of the date of the adoption of this Resolution there appears to be at this time sufficient funds available to meet the School’s financial obligations for the remainder of the fiscal year.

B. Approval of Expenditure Report/Bill List

Item 7: Whereas, the Business Administrator certifies that there are sufficient funds to pay bills and payroll for September 2014.

Therefore, be it resolved that the LEAP Academy University Charter School Board of Trustees authorizes payment of vouchers and payroll per the list attached.

C. Approval of Budget Transfers

Item 8: Resolved that the Board approves budget transfers for July and August 2014 per the attached listing.

D. Acceptance of Contracts

Item 9: Resolved that the Board authorizes acceptance of the following contracts for services provided by LEAP Academy:

Organization	Type of Service	Amount of Contract
Rutgers University CLC	Facilities, Food and Janitorial Services related to the operation of the pre-school program.	\$99,315
Rutgers University-Chancellor's Office	Services of full-time custodian for the ELRA building	\$41,441.36

E. Service Contracts

Item 10: Resolved that the Board approves the following contracts:

Vendor	Purpose	Amount	Account Code
Scott Gold	Occupational Therapy	\$60/hour	11-213-100-320-00-045
Rutgers University-CLC	Title I Tutoring Services	\$210,000	20-232-100-320-00

F. Financing for Lower School Repairs

Item 11: Resolved that the Board approves the financing proposal from ABCO in the amount of \$275,000 for completion of floor replacement in the Lower School Building (639 Cooper Street) @ a 4.5% fixed interest rate over 60 months.

G. Financing for Purchase of Computers

Item 12: Resolved that the Board approves the financing proposal from Republic Bank in the amount of \$268,436 over 60 months for leasing of computers for instructional purposes.

H. Petty Cash

Item 13: Resolved that the Board approves the petty cash threshold at \$500/month per Petty Cash Policy and Procedure to be maintained in the Business Office.

Seconded by Hector Nieves.

Roll Call:

	Item 6	Item 7	Item 8	Item 9	Item 10	Item 11	Item 12	Item 13
Danielle Askew	YES	YES Abstain on	YES	ABS	ABS	YES	YES	YES

	Item 6	Item 7	Item 8	Item 9	Item 10	Item 11	Item 12	Item 13
		payments to Rutgers						
Dr. Gloria Bonilla-Santiago	YES	YES Abstain on payments to Rutgers and Metz	YES	ABS	ABS	YES	YES	YES
Marleen Gonzalez	YES	YES	YES	YES	YES	YES	YES	YES
John Hall	YES	YES Abstain on payments to ABCO	YES	YES	YES	ABS	YES	YES
Cal Maradonna	YES	YES Abstain on payments to Rutgers	ABS	ABS	YES	YES	YES	YES
Heather Matuszewski	YES	YES	YES	YES	YES	YES	YES	YES
Maria Miranda	YES	YES	YES	YES	YES	YES	YES	YES
Hector Nieves	YES	YES	YES	YES	YES	YES	YES	YES
Brenda Ortiz	YES	YES Abstain on payments to Rutgers	YES	ABS	ABS	YES	YES	YES
Patricia Pena	YES	YES	YES	YES	YES	YES	YES	YES
Mary Sheil	YES	YES	YES	YES	YES	YES	YES	YES
Jennifer Young	YES	YES Abstain on payments to Verizon	YES	YES	YES	YES	YES	YES

VIII. Personnel Committee: Jennifer Young presented items 14-23 for Board approval:

A. New Staff Appointments

Item 14: Resolved that the Board authorizes the following appointments:

<u>Name</u>	<u>Position</u>	<u>Start Date</u>	<u>Salary</u>	<u>Account Numbers</u>
Glen Butterworth	Teacher of Mathematics	16-Sep-14	\$49,000	11-140-100-101-04-043
Rebecca Barber	Teacher of Mathematics	24-Sep-14	\$52,000	11-140-100-101-04-043
Marguerite Lyon	Reading Specialist	25-Aug-14	\$57,000	11-424-100-179-00-043

B. Approval of Part-Time Employment

Item 15: Resolved that the Board approves the following individuals for part-time employment:

<u>Name</u>	<u>Position</u>	<u>Effective Day</u>	<u>Compensation</u>	<u>Account Numbers</u>
Karen Bannett	P/T Teacher of Art	2-Sep-14	\$34/hour	11-140-100-101-04-043
Juan P. Rivera Jr.	P/T Custodian	13-Oct-14	\$10.00/hour	11-000-262-110-CL-066
Brenda Alejandro	P/T Custodian	13-Oct-14	\$10.00/hour	11-000-262-110-CL-066
Jezreel Auli	P/T Custodian	13-Aug-14	\$10.00/hour	11-000-262-110-CL-066
Shawn Allen	P/T Custodian	13-Oct-14	\$10.00/hour	11-000-262-110-CL-066

C. Salary Adjustments

Item 16: Resolved that the Board approves the following salary adjustments:

<u>Name</u>	<u>Position</u>	<u>Effective Day</u>	<u>Adjusted Salary</u>	<u>Reason</u>	<u>Account Numbers</u>
Casey Swann	Elementary School Teacher	25-Aug-14	\$52,668	Attainment of Master's Degree	11-120-100-101-01-043
Alicia Crump	Teacher of Health & Physical Education	25-Aug-14	\$54,261	Evaluation Revision	11-140-100-101-04-043
Jeffrey Phillips	Teacher of Art	25-Aug-14	\$62,100	Evaluation Revision	11-120-100-101-01-043

D. Approval of Other Pay

Item 17: Resolved that the Board authorizes payment of other pay to Juan Rivera for duties performed as a custodial staff outside of his new managerial duties for the following period September 2, 2014 to September 15, 2014 in the amount of \$240.50.

E. Co-Curricular Stipend

Item 18: Resolved that the Board approves co-curricular stipends as follows:

<u>Name</u>	<u>Assignment</u>	<u>Effective Day</u>	<u>Stipend</u>	<u>Account Code</u>
Carole Pearson	Yearbook Advisor	7-Oct-14	\$1,000	11-401-100-101-00-066
Kaitlyn Knoedler	7th Grade Class Advisor	18-Sep-14	\$500	11-401-100-101-00-066

F. Exemplary Leadership Bonus

Item 19: Resolved that the board approves the Exemplary Leadership Bonus as follows:

<u>Name</u>	<u>Amount</u>	<u>Account Numbers</u>
Alex Mazella	\$735	11-100-190-101-PC-043

G. Approval of Position Description

Item 20: Resolved that the board approves the following position description as provided by the Chief Academic Officer and the Personnel Office:

Principal/ District Coordinator of PARCC, Assessment and Data Analysis

Further resolved that Charles Benito is appointed to this position effective immediately.

H. Leaves of Absences

Item 21: Resolved that the Board approves the following leaves of absence:

<u>Name</u>	<u>Leave Date(s)</u>
Katurah Godard (FMLA) revised date	9/8/14 - 11//14
Karen Minott (Administrative)	9/26/14 - 10/6/14

I. Approval of Participation in Specialized Training

Item 22: Resolved that the Board approves the participation of the following employees on specialized training as provided below:

NAME	NAME OF WORKSHOP/SEMINAR	LOCATION	DATE (S) & TIME	COST
Ken Verrill	Southwest Jersey Chapter Season Pass Program	Berlin, Voorhees & Cherry Hill, NJ	9/18, 10/20, 10/29, 11/17 & 12/5/2014 1/9, 1/26, 4/24 & 5/15/2015	\$340 11-000-251-592-00-063
Beverly Johnson Ken Verrill	DCRP & NJ Division of Pensions	Mt. Laurel, NJ	9/23/2014 8:30 – 12:30	\$50 each - \$100 total 11-000-251-592-00-063
Carole Pearson	READ 180 Coaching	LEAP Academy University	10/13/14	\$0
Ken Verrill	AICPA Workshops	Jamesburg, NJ	10/24, 10/27 & 12/19/2014	\$457 11-000-251-592-00-063
Kimberly Fitzpatrick	Fall Regional Meeting for SEMI Program	Shamong, NJ	10/28/14	\$0
Michael DiNuova	Adolescent Health Conferences	West Deptford, NJ	11/5/14	\$50 11-000-223-580-00-068
Kimberly Fitzpatrick Ken Verrill	Get Ready Now for Changes in Ed Grants Mgmt	Mt. Laurel, NJ	11/20/2014 8:30 – 12:30	\$50 each - \$150 total 11-000-251-592-

NAME	NAME OF WORKSHOP/SEMINAR	LOCATION	DATE (S) & TIME	COST
Janice Strigh				00-063
Karen Minott	CPR Course Instructor	Cooper Hospital, NJ	11/25/14	\$375 11-000-223-580-00-068
Michelle Fiordimondo	Highly Effective Strategies for common core literacy Standards.	Cherry Hill, NJ	12/17/2014	\$229 TITLE IA 20-232-200-592-00
Maria Panvini Marissa Stahl Melissa Tepperman	Flipped Learning	Voorhees, NJ	1/28/2015	\$235 each - \$705 total TITLE IA 2014-15 20-232-200-592-00
Nancy Ruiz Jorge Calixto Barbara Dunlap	Education Trust 2014 National Conference Travel	Baltimore, MD	11/13 and 11/14/2014	\$299 each - \$900 total Title IA 2014-15 20-232-200-592-00 \$67 Mileage \$380 Hotel – 2 rooms Tittle IIA 2014-15 20-232-20058-9-00
Ken Verrill Janice Strigh	NJ Schools Boards Association	Atlantic City Convention Center	10/28-10/20/14	\$200 each

J. Teaching Mentoring Assignments

Item 23: Resolved that the Board approves the following mentoring assignments:

<u>Mentor</u>	<u>Mentee</u>
Crystal Piro	Daniel Bower
Carol Pearson	Robert Majuri
Randy Miller	Amir Ayres
Ted Evans	Neelum Quraishi
Nina Speart	Kristen Perrine
Amanda Milewski	Matt Steen
Randy Smith	Melvin Monte
Jessica Caraballo	Christina Chrzanowski
Michael DiNuova	Shannon Covington
Renee Coccia	Jessica Scheuren
Crystal Piro	Catherine Meehan
Randy Smith	Alyssa Miller
Randy Smith	Steven Brownstein
Jessica Caraballo	Angela Brown

<u>Mentor</u>	<u>Mentee</u>
Gizell Aydin	Stephanie Datz
Siomara Perez	Amanda Phillip
Nina Speart	Amy Pekarchik
Michael DiNuova	Christine Cavallo
Gizell Aydin	Simrit Singh
Ted Evans	Lauren Ferrara
Helen Redmond	Gina Black
Randy Miller	Daisy Rosa
Helen Redmond	Robin Unverhau
Jesse Barton	Karen Bannett
Carole Pearson	Stephanie Depew
Gizell Aydin	Cory Meiser
Jeffrey Phillips	Jessica Maute

Seconded by Hector Nieves.

Roll Call:

	Item 14	Item 15	Item 16	Item 17	Item 18	Item 19	Item 20	Item 21	Item 22	Item 23
Danielle Askew	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES
Dr. Gloria Bonilla-Santiago	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES
Marleen Gonzalez	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES
John Hall	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES
Cal Maradonna	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES
Heather Matuszewski	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES
Maria Miranda	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES
Hector Nieves	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES
Brenda Ortiz	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES
Patricia Pena	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES
Mary Sheil	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES
Jennifer Young	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES

IX. Executive Session

Item 23: Maria Miranda presented a motion to close the meeting to the public.
 Seconded by Hector Nieves. **AYES: 12 NAYS: 0 ABS: 0**
 Meeting closed at 6:30 pm.

Item 24: Hector Nieves presented a motion to open the meeting to the public.
 Seconded by Maria Miranda. **AYES: 12 NAYS: 0 ABS: 0**
 Meeting re-opened at 7:10 pm

X. Curriculum Committee

A. Report from Chief Academic Officer

1. District-Wide Plan and Goals: Evelyn Nunez presented the District-wide for 2014-2015.

Patricia Pena presented item 25 for approval:

Item 25: Resolved that the Board approves the District-wide Goals for 2014-2015 as presented by the School’s Management Team and reviewed by the Curriculum Committee.

Further resolved that the Board add metrics based on this plan for the performance reviews of the Chiefs for Academics, Finance and Operations.

Seconded by Jennifer Young. AYES: 12 NAYS: 0 ABS: 0

Heather Burke presented items 26-29.

C. Special Education

Item 26: Resolved that the Board authorizes hiring of two special education teachers to expand classroom inclusion opportunities for Special Education students as well as for students struggling academically to improve service and prevent referrals for Special Education.

Further resolved that the Board only authorizes for salaries for these teachers to be charged to the IDEA allocation for the school.

D. Ed Connect Grant

Item 27: Resolved that the board authorizes the school administration to submit an application for grant funds under the Ed-Connect competition of the NJ Department of Education.

E. Sure-Bio Chem Laboratories Partnership

Item 28: Resolved that the Board authorizes working on establishing a partnership with Sure Bio Chem Laboratories for a Water Testing Projects pending drafting of non-disclosure clauses.

F. Field Trips

Item 29: Resolved that the board approves the following field trips:

Field Trips Requestor Departure & Return Time	Grade Level	Date of Trip	Cost	Purpose of the Trip	Number of Busses Needed	Funding Number
Nancy Pontes Rutgers/ LEAP Health & Wellness Center Camden Children’s Garden Leaving at 9:15 am Returning at 2:00 pm	2 nd Grade (120) Students	October 23, 2014	\$1356.00	High Risk students will see dangers of sorting character	Yes (3)	11-190-100-892-01-049-
This trip was approved on September 9, 2014 BOT Meeting. Trip rescheduled for October 23, 2014 due to inclement weather.						

Field Trips Requestor Departure & Return Time	Grade Level	Date of Trip	Cost	Purpose of the Trip	Number of Busses Needed	Funding Number
Maria Panvini Grand Theatre-The Color Purple 405 S. Main Street Williamstown NJ 08094 Leaving 1:00 pm Returning at 6:00 pm	Selected Students (20) Students	November 2 nd , 2014	\$0 LEAP Bus	To attend a culturally relevant theatrical Performance	Yes (1)	n/a
Jeffrey Phillips Virtual (sponsored by Philadelphia Museum of Art) Virtual Field Trip	K Students (120) Students	December 2, 2014	\$350 Program Fee	Learning to Look reinforces visual perceptions skills to select pieces in direct line with our work in class.	No	11-190-100-892- 01-049
Nina Speart Longwood Gardens Kennett Square Pennsylvania Leaving at 8:45 am Returning at 3:00pm	5 th Grade class (120) Students	November 5, 2014	\$1,275.00 Bus Fee To be reimbursed by Longwood Gardens	“Go Figure” Geometry & Measurement explore gardens will measure perimeter and area along water	Yes(3)	11-000-270-512- 02-072
Nina Speart Philadelphia Art Museum 2525Pennsylvania Avenue Philadelphia PA Leaving at 9:00 am Returning at 2:00 pm	4 th Grade Class (120) Students	December 4, 2014	\$330.00 (2) Busses And LEAP Bus \$840 Admission	Art & Math Workshop		11-000-270-512- 02-072 11-190-100-892- 02-049
Marissa Stahl Anneberg Center- University of Pennsylvania 3680 Walnut Street Philadelphia PA 19104 Leaving at 9:30 am Returning at 12:00 pm	11 & 12 Grade (120) Students	December 5, 2014	\$165.00 (1) Bus And LEAP Bus	Live Dance Performance Parson’s Dance	Yes(2)	11-000-270-512- 03-072
Scott Laska Arden Theater 40 N. 2 nd Street Philadelphia PA19106 Leaving at 9:15 am Returning 12:00 pm	3 rd Grade class (120) Students	January 7, 2015	\$330.00 (2) Busses And LEAP Bus \$1,440.00 Admission Fees	For students to experience live theater	Yes (3)	11-000-270-512- 03-072 11-190-100-892- 03-049
<i>Nina Speart Philadelphia Art Museum 2525 Pennsylvania Avenue Philadelphia PA Leaving at 9:15 am</i>	6 th Grade Class (60) Students	February 25, 2015	\$165 Bus (1) Bus And LEAP Bus \$420 Admission Fees	Introduction to Architecture	Yes (2)	11-000-270-512- 02-049 11-190-100-892- 02-049

Field Trips Requestor Departure & Return Time	Grade Level	Date of Trip	Cost	Purpose of the Trip	Number of Busses Needed	Funding Number
<i>Returning 2:00 pm</i>						
Nina Speart Virtual Field Trips In class rooms	5 th Grade Class (120)Students	February 18- February 24	\$460 Program Fees	Stories in Art Lesson formatted as interactive exchanges	No	11-190-100-892-02-049
Marissa Stahl Annenberg Center- University of Pennsylvania 3680 Walnut Street Philadelphia PA 19104 Leaving at 9:30 am Returning at 12:00 pm	11 & 12 Grade (67) Students	April 7, 2015	\$165 (1) Bus And LEAP Bus	Live Dance Performance – Rubberband Dance Group	Yes (2)	11-000-270-512-03-072
Maria Panvini Importance of Being Earnest-Rutgers Camden 303 Cooper Street Camden NJ 081002 Leaving at 9:30 am Returning at 1:00 pm	(65) Students	April 17, 2015	0	To see a performance of a play the students read in class; student will be learning proper audience etiquette.	No	
<i>Christina Chrzanoski Camden Aquarium Walking Trip</i>		May 15, 2015	\$1,725.00 Admission		No	11-190-100-892-01-049
<i>Maria Panvini Walnut Street Theater 825 Walnut Street Philadelphia PA 19107 Leaving at 9:30 am Returning at 2:30 pm</i>	Drama Club (40)Students	June 10, 2015	\$0 LEAP Bus	To see a professional musical theatre production.	Yes (1)	
Jeff Phillips Philadelphia Art Museum 2600 Benjamin Franklin Park Phlladelphia PA 19130 Leaving at 9:45 am Returning at 2:30 pm	3 rd Grade Class (60) Students	November 12, 2014	\$165.00 (2) Busses And LEAP Bus \$420 Admission Fees	Will help students make connection between their art work, the project goal and the information presented at the trip.	Yes (2)	11-000-270-512-01-072 11-190-100-892-01-049
Jeff Phillips Philadelphia Art Museum 2600 Benjamin Franklin Park Philadelphia PA 19130 Leaving at 9:45 am	3 rd Grade Class (60) Students	November 13, 2014	\$165.00 (2) Busses And LEAP Bus \$420 Admission	Will help students make connection between their art work, the project goal and the information presented at the trip.	Yes (3)	11-000-270-512-01-072 11-190-100-892-01-049

Field Trips Requestor Departure & Return Time	Grade Level	Date of Trip	Cost	Purpose of the Trip	Number of Busses Needed	Funding Number
Returning at 2:30 pm			Fees			
Carole Pearson Shoprite Supermarket	4 & 5 Grade (22)Students	March 26, 2014	\$0 LEAP Bus	Integrate math & writing into everyday life experience	Yes (1)	
Christine Meslar Cold Springs Village	4 th Grade Class (120) Students	May 26, 2014	\$850 (2) Busses And LEAP Bus \$1,020 Admission	To experience NJ Colonial life	Yes (3)	11-000-270-512- 02-072 11-190-100-892- 02-049
Khary Golden Center for College Access Washington DC Area Colleges and Universities Leaving at 6:30 am Returning at 7:30 pm	12 Grade Class (120) Students	November 6, 2014`		College Campus Tour	Yes (2)	
Khary Golden Center for College Access Philadelphia Area Colleges and Universities Leaving at 7:30 am Returning at 6:00pm	12 Grade Class (120) Students	November 7, 2014		College Campus Tour	Yes (2)	
Khary Golden Center for College Access Atlantic City Convention Center Leaving at 9:00 am Returning at 1:30 pm	12 Grade Class (120) Students	November 13, 2014		National College Fair	Yes (2)	
Khary Golden Center for College Access Susquehanna Bank Center Leaving 9:30 am Returning at 12:30 pm	12 Grade Class (120) Students	November 18, 2014		Marvin Bernard HBCU Fair	Yes (2)	
Khary Golden Center for College Access New Jersey Area Colleges and Universities Leaving at 8:30 am Returning at 3:45 pm	12 Grade Class (120) Students	November 20, 2014`		College Campus Tours	Yes (2)	

Seconded by Maria Miranda.

AYES: 12

NAYS: 0

ABS: 0

XI. Administrative Reports: Janice Strigh provided the following update reports:

1. Student Discipline/HIB
2. Fire Drills

XII. Public Comment: Maria Miranda presented a motion to open the meeting for public comment.

1. Alex Mazella identified several concerns regarding operational and instructional areas. Dr. Santiago asked that he meet with Janice Strigh and Evelyn Nunez to address his recommendations.

Seconded by Hector Nieves. AYES: 12 NAYS: 0 ABS: 0

XIII. Adjournment: Hector Nieves presented a motion to adjourn.

Seconded by Maria Miranda. AYES: 12 NAYS: 0 ABS: 0

Meeting adjourned at 7:30 pm.

Respectfully Submitted,

Wanda Garcia
Board Liaison