

LEAP ACADEMY CHARTER SCHOOL
Board of Trustees Meeting
November 24, 2015
MINUTES

Meeting was called to order by Dr. Gloria Bonilla-Santiago at 6:00 p.m.

Attendance:

Present:

Gloria Bonilla-Santiago
Donald Borden
Marleen Gonzalez
Mathew Goodwin
John Hall
Cal Maradonna
Hector Nieves
Brenda Ortiz
Dr. Michael Palis
Omar Samaniego
Melinda Sanchez
Dr. Horacio Sosa
Jennifer Young

Excused:

Phoebe Haddon
Heather Matuszewski
Maria Miranda
Patricia Pena
Robert Ramson

Staff Present

Janice Strigh, Lead Person
Ken Verrill, CFO
Dr. Ivelys Figueroa, Chief Academic Innovation
Manny Delgado, COO
Yvette Hernandez, Director of Curriculum and Instruction
Wanda Garcia, Board Liaison

I. Welcome/Declaration of Compliance with Open Public Meetings Act

Dr. Santiago opened the meeting by welcoming trustees, staff and members of the public. She indicated that the meeting was announced and advertised in accordance with the Public Meetings Act. A Public Notice was published in the Courier Post. Further, she indicated that a period for public comment would be provided at the end of the business portion of the meeting.

II. Approval of Minutes of October 27, 2015: John Hall presented the following resolution:

Item 1: Resolved that the Board of Trustees approves the minutes of the meeting of September 29, 2015 as prepared by Wanda Garcia, Board Liaison.

Seconded by Dr. Horacio Sosa. AYES: 11 NAYS: 0 ABS: 0

III. Chairperson's Report

A. Board Appointment: Brenda Ortiz presented item 2 for Board action:

Item 2: Resolved that the Board appoints Donald Borden as a Public Member of the Board of Trustees for a three year term through November 30, 2018.

Seconded by Hector Nieves.

AYES: 11

NAYS: 0

ABS: 0

B. Social Justice Challenge/LEAP Team: Dr. Santiago announced that the LEAP/Rutgers student team that competed in the social justice challenge with the Bloustein School won the national competition with the Urban Food Forest Project. The project was coordinated with the Fabrication Lab and included LEAP students and Rutgers students and faculty collaborating on a vision for improving green spaces in the Cooper street corridor while also addressing environmental issues and access to healthy foods in the city. The students presented their projects to the Board and asked for support.

Mathew Goodwin presented the following resolution:

Item 3: Resolved that the Board acknowledges the outstanding work of the LEAP/Rutgers students and faculty team in the Social Justice Challenge with the winning project of the Urban Food Forrest.

Further resolved that the Board recognizes the work of the team members as follows:

- Matthew Closter, Ph.D. Student in Public Affairs
- Timnit Kefela, Graduate Student in Biology
- Liz Ramos, Undergraduate Student in Biology and LEAP Alumni
- Eduardo Cruz, Justin Estevez, Bielka Gonzalez, and Karina Velez, LEAP Fabrication Lab students
- Carlos Mattei (Fab Lab Director); Dr. David Salas (Faculty Director) and Dr. Bonilla-Santiago (Board Chair)

Further resolved that the Board accepts the winning award in the amount of \$5,000 and commits to supporting these students in fully developing the project along Cooper Street

Seconded by Hector Nieves.

AYES: 13

NAYS: 0

ABS: 0

C. Universal Enrollment Update: Manny Delgado provided an update on the Camden Universal process and how it applies to LEAP Academy. The Board had already deliberated on this issue and has been kept apprised on the developments. Board Counsel has also been reviewing documents to ensure that the school is protected throughout this process. Dr. Santiago introduced Kevin Schafer from the CPSD who is overseeing this initiative. Dr. Santiago expressed her support for this effort and for ensuring that more families have access to good schools in the city. She shared the concerns regarding ownership of the school's waitlist as an important concern for the financial transactions for facilities, as well as the important of keeping our school visible and attractive in the city.

Brenda Ortiz presented Item 4 for Board approval:

Item 4: Upon the recommendation and advice of Board Counsel, Dilworth Paxson law firm, the Board of Trustees of the LEAP Academy University Charter School Inc., authorizes Dr. Gloria Bonilla Santiago, Board Chairperson and the Executive Committee of the Board, to negotiate and finalize the attached draft Memorandum of Agreement with the City of Camden School District, subject to ratification by the full Board at the next scheduled board meeting on December 15, 2015.

**Second by John Hall:
Roll Call:**

	Item 4
Dr. Gloria Bonilla-Santiago	YES
Donald Borden	
Marleen Gonzalez	YES
Mathew Goodwin	YES
John Hall	YES
Cal Maradonna	YES
Maria Miranda	YES
Hector Nieves	YES
Brenda Ortiz	YES
Dr. Michael Palis	YES
Omar Samaniego	YES
Melinda Sanchez	YES
Dr. Horacio Sosa	YES
Jennifer Young	YES

D. Nomination for Faculty of Excellence and Leadership: Dr. Santiago brought forward a recommendation to promote Helen Redmond to Teacher of Excellence rank per the school’s Tenure Policy. She indicated that Ms. Redmond would be the first teacher to receive this promotion.

Dr. Michael Palis presented the following resolution:

Item 5: Resolved that the Board accepts the nomination of Helen Redmond for promotion to Faculty of Excellence and Leadership.

Further resolved that the board will review this nomination through its Personnel Committee for action at the December Board meeting.

Seconded by Dr. Horacio Sosa AYES: 13 NAYS: 0 ABS: 0

E. Bonilla-Santiago Building Update

- **Status of Building Completion:** Manny Delgado provided an update on the building project. He indicated that there are still some pending items included underground work. The CO will not be issued until this work is completed. The board requested a final cost certification budget report for the next meeting.

F. Charter Renewal Update: Dr. Santiago indicated that the renewal visit is set for December 9, 2015. Everyone is ready.

IV. Finance Committee Actions: John Hall presented items 6- 13:

A. LEAP/Cramer Hill LLC Approval of Contract with Elavon

Item 6: Resolved that the board approves a contract with Elavon to accept credit cards for business with the LEAP/Cramer Hill, LLC.

Motion _____ **Seconded** _____ **AYES:** **NAYS:** **ABS:**

B. Approval of Board Line Item Status Report

Item 7: Whereas, the members of the LEAP Board of Trustees, voting on this resolution, have reviewed the Board Secretary’s and Treasurer’s Monthly Financial Reports for the periods ending August 30, 2015 and September 30, 2015 and have consulted with the Chief Financial Officer/SBA as deemed appropriate.

Now, therefore, be it resolved, that the members of this Board of Trustees voting (By recorded Roll call) on this Resolution do hereby certify that based on the monthly certification of the Board’s Secretary concerning “Budgetary Line Item Status” N.J.A.C. 6A:23-2.11(c) 3 no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(a) 3 and based on such report and the status of budgetary amount and expenditures as of the date of the adoption of this Resolution there appears to be at this time sufficient funds available to meet the School’s financial obligations for the remainder of the fiscal year.

C. Approval of Budget Transfers

Item 8: Resolved that the Board approves budget transfers for August and September 2015 per the attached listing.

D. Approval of Expenditure Report/Bill List

Item 9: Whereas, the Business Administrator certifies that there are sufficient funds to pay bills and payroll for October 2015 2015.

Therefore, be it resolved that the LEAP Academy University Charter School Board of Trustees authorizes payment of vouchers and payroll per the list attached.

E. Contracts

Item 10: Resolved that the Board approves the following contract as recommended by the Chief Financial Officer based on an Open Bid process:

- Teach4Results: Three PD days (extended PDI): \$12,600
- Rutgers University-CLC: Parent Development and Training Programming: \$88,000

F. Bond Financing Project

**AUTHORIZING THE FINANCING OF A PROJECT AT LEAP
ACADEMY UNIVERSITY CHARTER SCHOOL THROUGH THE
ISSUANCE OF THE AUTHORITY'S REVENUE BONDS AND
AUTHORIZING OTHER NECESSARY ACTION.**

Item 11: WHEREAS, LEAP Cramer Hill, LLC is a limited liability company (the "Borrower") duly formed, validly existing and in good standing under the laws of the State of New Jersey; and

WHEREAS, the Borrower's sole member, LEAP Academy University Charter School, Inc. (the "School"), is a non-profit corporation duly organized, validly existing, and in good standing under the laws of the State of New Jersey, and is authorized to do business in the State of New Jersey; and

WHEREAS, New Jersey Economic Development Authority (the "Authority") is a public body corporate and politic constituting an instrumentality of the State of New Jersey (the "State") and has been established under the New Jersey Economic Development Authority Act, constituting Chapter 80 of the Pamphlet Laws of 1974, as amended and supplemented (the "Act"); and

WHEREAS, the Borrower previously entered into a Loan Agreement with the Authority dated as of September 1, 2014 (the "Loan Agreement") in connection with the issuance of the Authority's Charter School Revenue Bonds (LEAP Academy University Charter School, Inc. Project), Series 2014 A (Tax-Exempt) in the aggregate principal amount of \$9,500,000 and Series 2014 B (Taxable) in the aggregate principal amount of \$500,000 (collectively, the "2014 Bonds") pursuant to an Indenture (the "Indenture") dated as of September 1, 2014, between the Authority and U.S. Bank National Association, as Trustee (the "Trustee"); and

WHEREAS, in connection with the 2014 Bonds, the Borrower entered into an Amended and Restated Lease Agreement with the School as lessee dated as of September 1, 2014 (the "Existing Lease"); and

WHEREAS, the proceeds of the 2014 Bonds were used to provide funds for renovations to the Wilson (now Dr. Santiago) Building, located at 130 North Broadway, Camden, New Jersey (the "Dr. Santiago Building"), and due to cost overruns for unforeseen construction issues, additional funds are now needed to complete the renovations of the Dr. Santiago Building in the amount of approximately \$1,000,000 (the "Completion Project"); and

WHEREAS, to obtain this permanent financing and carry out the Completion Project, the Borrower wishes the Authority to issue additional bonds on its behalf in the maximum aggregate principal amount of \$1,000,000, pursuant to a supplemental indenture with the Trustee (the "Additional Bonds"); and

WHEREAS, the Borrower will not be able to obtain immediate financing for the Completion Project, and, therefore the School intends to borrow under an interim line of credit with T.D. Bank, N.A. (the "Bank") in the principal amount of \$1,000,000 for a term of six months (the "Interim Line of Credit"), to provide immediately available funds to pay incoming and outstanding invoices for the Completion Project and to treat such expenditures as tenant improvements (the "Tenant Improvements") to the Dr. Santiago Building pursuant to the Existing Lease; and

WHEREAS, the Borrower intends to use the proceeds of the Additional Bonds to purchase the Tenant Improvements for an amount sufficient to permit the School to repay the Interim Line of Credit and to pay the costs of issuance of the Additional Bonds (together, the "Project"); and

WHEREAS, the Additional Bonds will be secured by a parity lien on the Trust Estate (as defined in the Indenture) and a second mortgage lien on the Lower School (the "Mortgage");

WHEREAS, the Authority will lend to the Borrower and the Borrower will borrow from the Authority the proceeds of the Additional Bonds pursuant to the terms of a First Supplement to the Loan Agreement by and between the Authority and the Borrower (the "Supplemental Loan Agreement"); and

WHEREAS, in order to secure its obligations under the Supplemental Loan Agreement, the Borrower intends to deliver to the Authority an additional series note (the "Additional Note"); and

WHEREAS, the Borrower will enter into a Bond Purchase Agreement with the Authority and the Bank to provide for the sale of the Bonds to the Bank on such terms as may be mutually agreed upon by all parties (the "Purchase Contract");

WHEREAS, in connection with the issuance and the sale of the Additional Bonds, the Borrower and the School intend to enter into an amendment to the Existing Lease to provide for the payment of additional rent related to debt service on the Additional Bonds (the "Lease Amendment", and, together with the Supplemental Loan Agreement, the Additional Note, and the Purchase Contract, the "Bond Documents"); and

WHEREAS, the Borrower desires to authorize the undertaking of the Project, and desires to authorize its President, Vice President, Secretary, Assistant Secretary and Treasurer (each an "Authorized Officer") to execute on behalf of the Borrower, such instruments and documents as shall be necessary or appropriate.

NOW, THEREFORE, BE IT RESOLVED BY THE SOLE MEMBER OF LEAP CRAMER HILL, LLC AS FOLLOWS:

Section 1. Approval of the Completion Project. The Borrower hereby authorizes and approves the undertaking of the Completion Project as described in the preambles of this Consent, and the plan of finance for the Project as described in the preambles to this Consent, subject to such modifications as an Authorized Officer and counsel to the Borrower shall approve.

Section 2. Authorized Officers. Subject to the receipt of the Required Consents, each of the Authorized Officers is hereby authorized and directed to execute and deliver the Bond Documents to the appropriate parties as the form, content, and terms may be approved by such Authorized Officer in consultation with counsel to the Borrower, the execution thereof to be conclusive evidence of such approval.

Section 3. Execution and Delivery of Other Documents. Any Authorized Officer is hereby authorized and directed to execute and deliver all other documents and instruments which may be required, necessary or desirable in connection with the issuance and delivery of the Bonds and the carrying out of the Project, the execution and delivery of the Bond Documents, and the performance of the rights, duties and obligations of the Borrower under any of the foregoing.

Section 4. Further Action. Any Authorized Officer of the Borrower is hereby authorized and directed to execute such further documents, instruments and certificates and do such further things as may be necessary or proper to carry out the intent and purpose of this Consent or any document herein authorized.

Section 5. Ratification. All actions previously taken by the Authorized Officers on behalf of the Borrower in furtherance of or concerning the Completion Project be, and they hereby are, ratified, confirmed and approved in all respects

Section 6. Repeal of Inconsistent Resolutions. All prior resolutions, consents or parts thereof inconsistent herewith are hereby repealed to the extent of such inconsistency.

Section 7. Effective Date. This Consent shall take effect immediately.

RESOLUTION OF THE BOARD OF TRUSTEES OF LEAP ACADEMY UNIVERSITY CHARTER SCHOOL, INC. APPROVING THE UNDERTAKING OF A FINANCING PROJECT FOR THE BENEFIT OF THE SCHOOL; AUTHORIZING CERTAIN SPECIFIED OFFICERS OF THE SCHOOL TO REVIEW AND APPROVE THE DETAILS OF THE FINANCING, THE FINANCING DOCUMENTATION TO BE USED IN CONNECTION THEREWITH AND OTHER RELATED MATTERS; AND AUTHORIZING OTHER NECESSARY ACTION.

Item 12: WHEREAS, LEAP Academy University Charter School, Inc. (the "School"), is a non-profit corporation duly organized, validly existing, and in good standing under the laws of the State of New Jersey and is authorized to do business in the State of New Jersey; and

WHEREAS, pursuant to an Amended and Restated Lease Agreement (the "Existing Lease") with LEAP Cramer Hill, LLC ("LEAP Cramer Hill"), the School leases the Dr. Santiago Building (defined below),

WHEREAS, the Existing Lease was entered into in connection with the issuance of the New Jersey Economic Development Authority's (the "Authority") Charter School Revenue Bonds (LEAP Academy University Charter School, Inc. Project), Series 2014 A (Tax-Exempt) in the aggregate principal amount of \$9,500,000 and Series 2014 B (Taxable) in the aggregate principal amount of

\$500,000 (collectively, the "2014 Bonds") pursuant to an Indenture (the "Indenture") dated as of September 1, 2014, between the Authority and U.S. Bank National Association, as Trustee (the "Trustee"); and

WHEREAS, the proceeds of the 2014 Bonds were used, inter alia, to finance renovations to the Wilson (now Dr. Santiago) Building (the "2014 Construction Project"), located at 130 North Broadway, Camden, New Jersey (the "Dr. Santiago Building"), and due to cost overruns for unforeseen construction issues, additional funds are now needed to complete the 2014 Construction Project in the amount of approximately \$1,000,000 (the "Completion Project"); and

WHEREAS, to obtain this permanent financing and carry out the Completion Project, LEAP Cramer Hill will apply to the Authority for the issuance of additional bonds on its behalf in the maximum aggregate principal amount of \$1,000,000, pursuant to a supplement to the Indenture with the Trustee (the "Additional Bonds"); and

WHEREAS, LEAP Cramer Hill will not be able to obtain immediate financing for the Completion Project, and, therefore the School intends to borrow under a short-term line of credit (the "\$1,000,000 Line of Credit") in order to provide immediately available funds to pay incoming and outstanding invoices for the Completion Project and to treat such expenditures as tenant improvements (the "Tenant Improvements") to the Dr. Santiago Building pursuant to the Existing Lease; and

WHEREAS, at such time as LEAP Cramer Hill obtains permanent financing for the Completion Project through the Authority, the School intends to sell the Tenant Improvements to LEAP Cramer Hill for an amount sufficient to permit the School to repay the \$1,000,000 Line of Credit; and

WHEREAS, the School and LEAP Cramer Hill may be required to amend the Existing Lease in order to provide for the payment of additional rent related to debt service on the Additional Bonds (the "Lease Amendment"); and

WHEREAS, the School's Lower School Building, located at 639 Cooper Street, Camden, New Jersey (the "Lower School"), is currently encumbered with a mortgage issued to the Delaware River Port Authority, as well as three other smaller mortgage liens issued to ABCO Federal Credit Union ("ABCO"), and the School wishes to refinance all outstanding debt associated with these mortgages (together, the "Existing Lower School Mortgage Debt"); and

WHEREAS, T.D. Bank, N.A. (the "Bank") has delivered proposed terms in the term sheet attached hereto as Exhibit A (the "Term Sheet") for (i) the \$1,000,000 Line of Credit, a nonrenewable line of credit for the School in the principal amount of \$1,000,000 for a term of six months, the proceeds of which will be used to pay for the Tenant Improvements; (ii) the purchase of the Additional Bonds in the aggregate principal amount of \$1,000,000, the proceeds of which will be used by LEAP Cramer Hill to fund (a) the purchase of the Tenant Improvements for the Completion Project, and (b) the payment of the costs of issuance of the Additional Bonds; (iii) a line of credit for the School in the principal amount of \$750,000 for a term of one year (the "\$750,000 Line of Credit" and, together with the \$1,000,000 Line of Credit, the "Lines of Credit"), the proceeds of which will be used to pay off an outstanding line of credit with ABCO in the amount of \$750,000 and for various working capital purposes; and (iv) a loan in the principal amount of up to \$1,380,000 (the "Mortgage

Loan"), the proceeds of which will be used to refinance the Existing Lower School Mortgage Debt and to pay the costs of issuance of the Mortgage Loan and the Lines of Credit (together (i), (ii), (iii), and (iv) are hereinafter referred to as the "Financing Project");

WHEREAS, as described in the Term Sheet, the Mortgage Loan and the Lines of Credit will be secured by a blanket lien on all assets of the School and a first priority mortgage lien on the Lower School (the "Mortgage") and the Additional Bonds will be secured by a parity lien on the Trust Estate (as defined in the Indenture) and a second mortgage lien on the Lower School (the "Second Mortgage" and, along with the Mortgage, the "Mortgages"); and

WHEREAS, the School deems the Mortgages and the Financing Project to be desirable; and

WHEREAS, the Financing Project may be subject to the consent of prior lenders to the School in accordance with certain provisions in existing loan documents to which the School is a party (the "Required Consents"); and

WHEREAS, in order to accomplish the Financing Project, the School will be required to enter into and deliver the Mortgages, the Lease Amendment, and certain other financing documents necessary to the Financing Project (the "Financing Documents"); and

WHEREAS, the School desires to ratify the actions taken by the Authorized Officers (defined below) in furtherance of the Financing Project and to authorize the execution and delivery on behalf of the School of the Financing Documents and such instruments and documents as shall be necessary or appropriate to complete the Financing Project, subject to the receipt of the Required Consents.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

Section 1. Approval of the Financing Project. The Financing Project, as described in the Term Sheet and subject to the terms substantially as set forth therein, is hereby approved.

Section 2. Ratification. All actions previously taken by the Authorized Officers on behalf of the School in furtherance of or concerning the Financing Project be, and they hereby are, ratified, confirmed and approved in all respects.

Section 3. Authorized Officers. Each of the Chair, the School Business Administrator and the Board Liaison (each an "Authorized Officer"), is hereby authorized and directed to engage the Bank in negotiations, and, subject to the receipt of the Required Consents, to execute and deliver the Financing Documents to the appropriate parties as the form, content, and terms may be approved by such Authorized Officer in consultation with counsel to the School, the execution thereof to be conclusive evidence of such approval.

Section 4. Execution and Delivery of Other Documents. Subject to the receipt of the Required Consents, any Authorized Officer is hereby authorized and directed to execute and deliver all other documents and instruments which may be required, necessary or desirable in connection with the issuance and delivery of the Financing Documents and the carrying out of the Financing Project, and the performance of the rights, duties and obligations of the School under any of the foregoing.

Section 5. Further Action. Any Authorized Officer of the School is hereby authorized and directed to execute such further documents, instruments and certificates and do such further things as may be necessary or proper to carry out the intent and purpose of this Resolution or any document herein authorized.

Section 6. Repeal of Inconsistent Resolutions. All prior resolutions, or parts thereof, inconsistent herewith are hereby repealed to the extent of such inconsistency.

Section 7. Effective Date. This Resolution shall take effect immediately.

G. Approval of SOP and Safety Plan

Item 13: Resolved that the Board approves the revised Standards Operating Procedures (SOP) and the revised Safety Plan as presented by the COO.

**Seconded by Hector Nieves:
Roll Call:**

	Item 6	Item 7	Item 8	Item 9	Item 10	Item 11	Item 12	Item 13
Dr. Gloria Bonilla-Santiago	YES	YES	YES	YES Abstain on payments to Rutgers and Metz	YES Abstain	YES	YES	YES
Donald Borden	YES	YES	YES	YES	YES	YES	YES	YES
Marleen Gonzalez	YES	YES	YES	YES	YES	YES	YES	YES
Mathew Goodwin	YES	YES	YES	YES	YES	YES	YES	YES
John Hall	YES	YES	YES	YES Abstain on payments to ABCO	YES	YES	YES	YES
Cal Maradonna	YES	YES	YES	YES Abstain on payments to Rutgers	YES Abstain	YES	YES	YES
Hector Nieves	YES	YES	YES	YES	YES	YES	YES	YES
Brenda Ortiz	YES	YES	YES	YES Abstain on payments to Rutgers	YES Abstain	YES	YES	YES
Dr. Michael Palis	YES	YES	YES	YES Abstain on payments to Rutgers	YES Abstain	YES	YES	YES
Omar Samaniego	YES	YES	YES	YES	YES	YES	YES	YES
Melinda Sanchez	YES	YES	YES	YES	YES	YES	YES	YES
Dr. Horacio Sosa	YES	YES	YES	YES	YES	YES	YES	YES
Jennifer Young	YES	YES	YES	YES Abstain on payments	YES	YES	YES	YES

	Item 6	Item 7	Item 8	Item 9	Item 10	Item 11	Item 12	Item 13
				to Verizon				

V. Personnel Committee: Jennifer Young presented items 14 -20:

A New Staff Appointments

Item 14 Resolved that the Board authorizes the following appointments:

<u>Name</u>	<u>Position</u>	<u>Start Date</u>	<u>Salary</u>	<u>Account Numbers</u>
Rachael Grossman	Special Education Teacher	18-Dec-15	\$49,000	11-213-100-101-03-044
Omar Winfrey	Special Education Teacher	16-Nov-15	\$49,000	20-258-100-101-00
Casey Dawson	Special Education Teacher	16-Nov-15	\$50,500	11-213-100-101-02-044
Michael Hoover	Middle School Mathematics Teacher	18-Jan-16	\$50,500	11-130-100-101-03-044
Lisa Colon	Elementary School Teacher (2nd Grade)	15-Dec-15	\$49,500	11-120-100-101-01-044
Amanda Carpenter	Basic Skills Teacher: K-3	30-Nov-05	\$49,000	11-230-100-101-01-044
Gizellmary Gonzalez-Rivera	Spanish Teacher Education Fellow	18-Dec-15	\$\$40,000	11-190-100-101-06-043

B. Approval of Part-Time Employment

Item 15: Resolved that the Board approves the following individuals for part-time employment:

<u>Name</u>	<u>Assignment</u>	<u>Start Date</u>	<u>Salary</u>	<u>Account Numbers</u>
Robin Vicino	Long-Term Substitute 1st Grade Teacher	16-Nov-15	\$252/day	11-190-100-101-06-043
Freddy Martinez	P/T Custodian	25-Nov-15	\$10.00/hour	11-000-262-110-CL-066
Janice R. Palmer	P/T Custodian	25-Nov-15	\$10.00/hour	11-000-262-110-CL-066
Nilsa I Guzman-Martin	P/T Custodian	25-Nov-15	\$10.00/hour	11-000-262-110-CL-066
Amelia Mendez	P/T Custodian	25-Nov-15	\$10.00/hour	11-000-262-110-CL-066
Gladys Vega	P/T Custodian	25-Nov-15	\$10.00/hour	11-000-262-110-CL-066
Harold Warner	Men's Varsity Basketball Coach	Fall 2015	\$5,000	11-402-100-101-12-066
Brian Phillips	Men's Junior Varsity Basketball Coach	Fall 2015	\$3,000	11-402-100-101-12-066

C. Extra Compensation

Item 16: Resolved that the Board approves extra compensation for the following staff based on special assignments (to be reimbursed buy the Rutgers-Camden School of Nursing through grant):

<u>Extra Compensation</u>	<u>Assignment</u>	<u>Effective Day</u>	<u>Compensation</u>	<u>Account Numbers</u>
Karen Minott	Teen Outreach Training Certification Program	24-Oct-15	\$30/hour	11-000-223-110-00-066
Nijita Rivera	Teen Outreach Training Certification Program	24-Oct-14	\$30/hour	11-000-223-110-00-066
Rich Marino	Teen Outreach Training Certification Program	24-Oct-15	\$30/hour	11-000-223-110-00-066

D. Co-Curricular Appointments

Item 17: Resolved that the Board approves the following appointments for Co-Curricular Assignments:

<u>Co-Curricular Appointments/Training</u>			<u>Stipend</u>	<u>Account Numbers</u>
Lauren Ferrara	Junior Varsity Basketball Coach	Fall 2015	\$3,000	11-402-100-101-12-066

E. Terminations/Resignations

Item 18: Resolved that the Board authorizes the following terminations/resignations:

<u>Name</u>	<u>Position</u>	<u>Effective Day</u>
Patrick Heaney	Teacher of Mathematics	31-Dec-15
Jessica Maute	Elementary School Teacher (2nd Grade)	18-Jan-16

F. Leaves of Absence

Item 19: Resolved that the Board approved leaves of absences actions as follows:

<u>Name</u>	
Renee Coccia (Return from FMLA/NJFLA leave)	16-Nov-15
Shannon Covington (Return from FMLA/NJFLA leave)	23-Nov-15

G. Charter School Teacher Certification

Item 20: Resolved that the Board authorizes the school administration to work with the Rutgers CLC in developing the LEAP teaching Certification Program in alignment with the NJDOE guidelines.

Seconded by Hector Nieves:

Roll Call:

	Item 14	Item 15	Item 16	Item 17	Item 18	Item 19	Item 20
Dr. Gloria Bonilla-Santiago	YES	YES	YES	YES	YES	YES	YES
Donald Borden	YES	YES	YES	YES	YES	YES	YES

	Item 14	Item 15	Item 16	Item 17	Item 18	Item 19	Item 20
Marleen Gonzalez	YES	YES	YES	YES	YES	YES	YES
Mathew Goodwin	YES	YES	YES	YES	YES	YES	YES
John Hall	YES	YES	YES	YES	YES	YES	YES
Cal Maradonna	YES	YES	YES	YES	YES	YES	YES
Hector Nieves	YES	YES	YES	YES	YES	YES	YES
Brenda Ortiz	YES	YES	YES	YES	YES	YES	YES
Dr. Michael Palis	YES	YES	YES	YES	YES	YES	YES
Omar Samaniego	YES	YES	YES	YES	YES	YES	YES
Melinda Sanchez	YES	YES	YES	YES	YES	YES	YES
Dr. Horacio Sosa	YES	YES	YES	YES	YES	YES	YES
Jennifer Young	YES	YES	YES	YES	YES	YES	YES

VI. Curriculum Committee

A. Curriculum Update: Yvette Hernandez provided updated reports for Curriculum and Instruction areas in terms of assessment and special academic programs.

B. Innovative Programs – Dr. Ivelys Figueroa introduced members of the Innovation unit for updated reports, as follows:

- Fab Lab – Carlos Mattei
- College Access - Khary Golden
- Wellness and Behavioral Health – Gladys Robreno

Dr. Horacio Sosa presented items 21-24 for Board approval:

C. Rowan Partnership

Item 21: Resolved that the Board authorizes the articulation of an academic partnership with Rowan University to allow students to participate in a variety of programs including: Dual enrollment courses; engineering clinics; pre-engineering courses; computer science programs; and the STEAM Summer Enrichment programs.

D. Revised School Calendar

Item 22: Resolved that the board approves the revised school calendar.

E. Field Trips

Item 23: Resolved that the Board approves field trips as recommended by the administration and reviewed by the Curriculum Committee.

F. Specialized Trainings

Item 24: Resolved that the Board authorizes participation of staff on specialized training as provided by the COO and included with this board packet.

Seconded by Brenda Ortiz. AYES: 13 NAYS: 0 ABS: 0

VII. Athletics Committee: Cal Maradonna indicated that he met with the Athletics Committee and there are various plans on the drawing board including a change of the school's mascot to the LEAP Lions. He will return to the Committee in January with specific recommendations.

VIII. Administrative and Operational Reports: Janice Strigh provided updates on the following:

- A. Student Discipline/Annual HIB
- B. Fire Drills

IX.. Public Comment

Cal Maradonna presented a motion to open the meeting to the public for comment.

Seconded by John Hall. AYES: 13 NAYS: 0 ABS: 0

X. Adjournment

Dr. Horacio Sosa presented a motion to adjourn.

Seconded by Hector Nieves. AYES: 13 NAYS: 0 ABS: 0

Meeting adjourned at 8:00 pm

Respectfully Submitted,

Wanda Garcia
Board Liaison