

**LEAP ACADEMY CHARTER SCHOOL
Board of Trustees Meeting
July 15, 2015
Minutes**

Meeting was called to order by Dr. Gloria Bonilla-Santiago at 6:00 p.m.

Attendance:

Present:

Danielle Askew
Gloria Bonilla-Santiago
Mathew Goodwin
John Hall
Cal Maradonna
Maria Miranda
Brenda Ortiz
Patricia Pena
Robert Ramson
Omar Samaniego
Dr. Horacio Sosa

Excused:

Marleen Gonzalez
Phoebe Haddon
Heather Matuszewski
Hector Nieves
Melinda Sanchez
Jennifer Young

Staff Present

Janice Strigh, COO/Lead Person
Marilyn Martinez, Chief Academic Officer
Wanda Garcia, Board Liaison

I. Welcome/Declaration of Compliance with Open Public Meetings Act

Dr. Santiago opened the meeting by welcoming trustees, staff and members of the public. She indicated that the meeting was announced and advertised in accordance with the Public Meetings Act. A Public Notice was published in the Courier Post. Further, she indicated that a period for public comment would be provided at the end of the business portion of the meeting.

II. Approval of Minutes of June 18, 2015: Maria Miranda presented the following resolution:

Item 1: Resolved that the Board of Trustees approves the minutes of the meeting of June 18, 2015 as prepared by Wanda Garcia, Board Liaison.

Seconded by John Hall.

AYES: 10

NAYS: 0

ABS: 0

III. Chairperson's Report

A. Announcements

- 1) **Charter Renewal Update:** Dr. Santiago indicated that the state will be conducting a site visit on December 9th. She has been informed that since LEAP is a Tier I School, the visit will

only last 203 hours and will focus on reviewing the instructional program. The application is due to the NJDOE by October 15, 2015.

- 2) **Refunding of Upper School Bonds:** John Hall presented the following resolution as an outcome of work that the Finance Committee undertook over the last months:

Item 2: Whereas, Rutgers University as the guarantor has provided permission for LEAP to proceed with this process.

Be it resolved that the Board authorizes Dr. Gloria Bonilla-Santiago, Ken Verrill and John Hall to engage in negotiations and execute any necessary documentation to refund the existing bonds for the property located on 549 Cooper Street to achieve lower interest rates that can generate potential long-term savings to the school. (prospectus enclosed)

Seconded by Mathew Goodwin.

Roll Call:

	Item 2
Danielle Askew	YES
Dr. Gloria Bonilla-Santiago	YES
Mathew Goodwin	YES
John Hall	YES
Cal Maradonna	YES
Maria Miranda	YES
Brenda Ortiz	YES
Patricia Pena	YES
Robert Ransom	YES
Omar Samaniego	YES
Dr. Horacio Sosa	YES

- B. Appointment of Chief Academic Officer:** John Hall presented the following resolution:

Item 3: Resolved that the Board of Trustees appoints Marilyn Martinez as Chief Academic Officer for the LEAP Academy University Charter School effective July 6, 2015 at the annualized salary of \$160,000.

Seconded by Patricia Pena.

Roll Call:

	Item 3
Danielle Askew	YES
Dr. Gloria Bonilla-Santiago	YES
Mathew Goodwin	YES
John Hall	YES
Cal Maradonna	YES
Maria Miranda	YES

	Item 3
Brenda Ortiz	YES
Patricia Pena	YES
Robert Ransom	YES
Omar Samaniego	YES
Dr. Horacio Sosa	YES

C. Annual Re-organization: Maria Miranda presented items 4-8 for Board approval:

a. Appointment of Board Officers and New Board Members for 2015-2016:

Item 4: Resolved that the Board of Trustees appoints the following trustees as officers for 2015-2016:

Chairperson:	Dr. Gloria Bonilla-Santiago
Vice-Chair:	John Hall
Secretary:	Hector Nieves
Treasurer:	Paul Whitman
Personnel Committee Chair:	Jennifer Young
Finance Committee Chair:	John Hall
Parents Affairs Committee Chair:	Marlene Gonzalez
Curriculum Committee Chair:	Dr. Horacio Sosa
Athletics and Grounds Committee Chair:	Cal Maradona

b. Mandated Administrative Appointments

Item 5: Resolved that the Board of Trustees appoints the following individuals for 2015-2016:

Lead Person:	Marilyn Martinez
Affirmative Action Officer:	Janice Strigh
Title IX Officer:	Jorge Calixto
Purchasing Officer:	Ken Verrill
HIB Coordinator:	Gladys Robreno
HIB Specialist - Upper School:	Barbara Dunlap
HIB Specilaist – Lower School:	Nanci David-Flores
HIB Specialist – STEM School:	Jorge Calixto
HIB Specilaist – Wilson Building:	Nancy Ruiz
504 Coordinator:	John Tirico

Item 6: Resolved that Board approves the following appointments:

Board Liaison: Wanda Garcia

Auditing Firm: Bowman and Company (A copy of the firm’s latest external quality control report (peer review) is on file with the Business

Administrator's office.

Board Counsel: Dillworth Paxton

Medical Inspector: Dr. Dyanne Westerberg/Cooper Medical Center

Insurance Broker: Conner Strong

c. Required Annual Designations

Item 7: Resolved that the Board of Trustees approves the following designations:

i. Depository for School Funds: TD Bank (Main Bank) and ABCO (auxiliary bank)

ii. Official Newspaper: Courier Post
Secondary Newspaper: Philadelphia Inquirer

Seconded by Robert Ramson.

Roll Call:

	Item 4	Item 5	Item 6	Item 7
Danielle Askew	YES	YES	YES	YES
Dr. Gloria Bonilla-Santiago	YES	YES	YES	YES
Mathew Goodwin	YES	YES	YES	YES
John Hall	YES	YES	YES	YES
Cal Maradonna	YES	YES	YES	YES
Maria Miranda	YES	YES	YES	YES
Brenda Ortiz	YES	YES	YES	YES
Patricia Pena	YES	YES	YES	ABS
Robert Ransom	YES	YES	YES	YES
Omar Samaniego	YES	YES	YES	YES
Dr. Horacio Sosa	YES	YES	YES	YES

d. Re-appointment of Public Member: Brenda Ortiz presented the following resolution.

Item 8: Resolved that the Board re-appoints Dr. Ray Yannuzzi as a Public Member for a three-year term.

Seconded by Dr. Horacio Sosa.

AYES: 11

NAYS: 0

ABS: 0

IV. LEAP/Cramer Hill LLC Reports

A. Status of Wilson Building Project

- *Status of Renovations and Project Budget:* Manny Delgado provided an update on the progress of the building. He indicated that building will be ready to receive students when school starts.

B. Approval of Payment of Bills for the LEAP/Cramer Hill LLC: Danielle Askew presented item 9 for Board approval.

Item 9: Resolved that the board approves the following payments under the LEAP Cramer Hill, LLC:

Payee	Amount
<i>Wilson Project Funds - Bonds</i>	
Bellia	\$ 12,722.87
Breaker Group	\$ 29,242.20
Breaker Group	\$ 74,436.05
Accredited Lock Supply	\$ 14,269.00
Camden County Treasurer	\$ 200.00
Camden County Treasurer	\$ 350.00
<i>Operating Funds</i>	
Treasurer	\$ 2,280.00
Advance Management	\$ 110.00
AT&T	\$ 357.60
Fidelity Burglar and Fire Alarm	\$ 4,395.00
US Treasury – 990T Interest	\$ 50.45
Accredited Lock	\$ 14,269.00
KI	\$ 78,501.45

Maria Miranda seconded.

Roll Call:

	Item 8
Danielle Askew	YES
Dr. Gloria Bonilla-Santiago	YES
Mathew Goodwin	YES
John Hall	YES
Cal Maradonna	YES
Maria Miranda	YES
Brenda Ortiz	YES
Patricia Pena	YES
Robert Ransom	YES
Omar Samaniego	YES
Dr. Horacio Sosa	YES

V. Finance Committee Actions: John Hall presented items 10-15 for Board approval.

A. Approval of Board Line Item Status Report

Item 10: Whereas, the members of the LEAP Board of Trustees, voting on this resolution, have reviewed the Board Secretary’s and Treasurer’s Monthly Financial Reports for the periods ending May 31, 2015 and have consulted with the Chief Financial Officer/SBA as deemed appropriate.

Now, therefore, be it resolved, that the members of this Board of Trustees voting (By recorded Roll call) on this Resolution do hereby certify that based on the monthly certification of the Board’s Secretary concerning “Budgetary Line Item Status” N.J.A.C. 6A:23-2.11(c) 3 no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(a) 3 and based on such report and the status of budgetary amount and expenditures as of the date of the adoption of this Resolution there appears to be at this time sufficient funds available to meet the School’s financial obligations for the remainder of the fiscal year.

B. Approval of Budget Transfers

Item 11: Resolved that the Board approves budget transfers for May 2015 per the attached listing.

C. Approval of Expenditure Report/Bill List

Item 12: Whereas, the Business Administrator certifies that there are sufficient funds to pay bills and payroll for June 2015.

Therefore, be it resolved that the LEAP Academy University Charter School Board of Trustees authorizes payment of vouchers and payroll per the list attached.

D. Contracts

Item 13: Resolved that the Board authorizes executing the following contracts:

Vendor	Amount	Purpose	Account Code
Bob McCloskey Insurance	\$4,762.00	Renewal of Student Accident Insurance (7/1/15 – 6/30/2016)	11-000-230-590-00-057
Transfinder	\$5,350/three year contract	Access to Routefinder Pro System	11-000-270-890-00-075
PEPPN	No Cost	Cooperative Purchasing Agreement for technology hardware and software	NA
Teach 4 Results	\$95,000	Professional Development for School Leaders and Teachers	20-233-200-340-00

Further resolved that the Board rejects the bids for busing/transportation services for students and directs the Business Office to issue a new bid.

Further resolved that the board authorizes the Chief Financial Officer to accept appropriate bids and negotiate the contract pending ratification from the board at the September 2015 Board meeting.

E. Grants

Item 14: Resolved that the Board accepts the following actions related to grants:

Grant	Action
PARCC Assessment Assistance	Approval of grant submittal in the amount of \$20,000 (reimbursement)
NCLB Allocation	Approval of budget for NCLB Grant, as follows: \$1,071,081 for NCLB Title I, \$68,497 for Title IIA and \$12,373 for Title III for FY 2016.

F. Release of Bids

Item 15: Resolved that the board approves solicitation of bids for 2015-2016:

- Professional Development and Curriculum Services/Math

Seconded by Danielle Askew.

Roll Call:

	Item 10	Item 11	Item 12	Item 13	Item 14	Item 15
Danielle Askew	YES	YES	YES Abstain on payments to Rutgers	YES	YES	YES
Dr. Gloria Bonilla-Santiago	YES	YES	YES Abstain on payments to Rutgers and Metz	YES	YES	YES
Mathew Goodwin	YES	YES	YES	YES	YES	YES
John Hall	YES	YES	YES Abstain on payments to ABCO	YES	YES	YES
Cal Maradonna	YES	YES	YES Abstain on payments to Rutgers	YES	YES	YES

	Item 10	Item 11	Item 12	Item 13	Item 14	Item 15
Maria Miranda	YES	YES	YES	YES	YES	YES
Brenda Ortiz	YES	YES	YES Abstain on payments to Rutgers	YES	YES	YES
Patricia Pena	YES	YES	YES	YES	YES	YES
Robert Ransom	YES	YES	YES	YES	YES	YES
Omar Samaniego	YES	YES	YES	YES	YES	YES
Dr. Horacio Sosa	YES	YES	YES	YES	YES	YES

VI. Personnel Committee: Patricia Pena reseted items

A. New Staff Appointments

Item 16: Resolved that the Board authorizes the following appointments:

<u>New Appointments</u>	<u>Position</u>	<u>Start Date</u>	<u>Salary</u>	<u>Account Numbers</u>
Raul Matei	Elementary School Teacher	24-Aug-15	\$49,000	11-120-100-101-01-403
Helen Uttarotai	Teacher of Mathematics	24-Aug-15	\$51,000	11-140-100-101-04-043
Kaleena Torres	Elementary School Teacher	24-Aug-15	\$49,000	11-120-100-101-01-043
Karen Bannett	Teacher of Art	24-Aug-15	\$51,000	11-140-100-101-04-043
Catherine Zambon	Elementary School Teacher	24-Aug-15	\$51,000	11-110-100-101-01-043
Amy Pekarchik	Elementary School Teacher	24-Aug-15	\$49,000	11-120-100-101-02-043
Sarah Pickell	Teacher of English	24-Aug-15	\$49,000	11-130-100-101-03-043
Laurie Peterson-Faust	Fitness Center Coordinator	1-Aug-15	\$49,000	11-000-230-110-00-052
Scott Lunn	Assistant to the Principal (Grades 4-6)	1-Aug-15	\$70,000	11-000-240-103-03-052
Ariselys Rolon-Cruz	Vice Principal, 10-12	1-Jul-15	\$85,000	11-000-240-103-04-052
Khary Golden	Dean for School Culture and Climate	1-Sep-15	\$10,000 (pro-rated)	11-000-240-103-04-052

B. Staff Renewals

Item 17: Resolved that the Board approves renewals for the following employees based on performance review process and performance based compensation plan of the school.

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>	<u>2015-16 Salary</u>	<u>Account Number</u>
Agron, Norma	Director of Enrollment and Transportation	1-Jul-15	\$82,048	11-000-211-110-00-066
Algarin, Jose	Custodian	1-Jul-15	\$30,902	11-000-262-110-00-066
Alvarado, Kassandra	Office Manager	1-Jul-15	\$46,441	11-000-240-105-02-053
Begley, Grace	Enrollment Specialist	1-Jul-15	\$47,380	11-000-211-110-00-066
Benito, Charles	Principal of Data &	1-Jul-15	TBD and approved	11-000-240-110-00-052

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>	<u>2015-16 Salary</u>	<u>Account Number</u>
	Assessment		in September	
Cabassa-Rodriguez, Diana	District Office Manager - Lead Person	1-Jul-15	\$54,010	11-000-230-105-00-053
Calixto, Jorge	Principal (Grades 7-9) and Athletic Director	1-Jul-15	\$100,000 P4P TBD and approved in September	11-000-240-103-03-052
Cintron, Carmen	Custodian	1-Jul-15	\$25,750	11-000-262-110-CL-066
Cruz, Guillermo	Custodian	1-Jul-15	\$36,390	11-000-262-110-00-066
Cruz, Maria	District Office Manager - Personnel & Business Office	1-Jul-15	\$51,500	11-000-230-105-00-053
DeJesus, Griseida	Instructional Assistant	24-Aug-15	\$28,139	11-190-100-106-01-044
DePetris, Anthony	Chief of Staff/Human Resources Administration	1-Jul-15	\$110,000	11-000-251-104-09-053
DeSiano, Massimo	Technology Specialist	1-Jul-15	\$78,347	11-000-252-110-00-052
Dunlap, Barbara	Principal, 4-6	1-Jul-15	TBD and approved in September	11-000-230-110-00-052
Fenelus, Bradley	College Access Program Associate	24-Aug-15	\$35,700	11-000-218-110-00-066
Fitzpatrick, Kimberly	Assistant to SBA - Finance & Grants	1-Jul-15	\$62,502	11-000-251-105-00-053
Fiordimondo, Michelle	Teacher Coach, Language Arts (Grades 7-12)	1-Aug-15	\$77,250	20-233-100-176-00
Hoguet, Tugba	Supervisor, ESL & Dual Language	1-Jul-15	\$82,400	11-000-221-102-00-066
Hunt, Sylvia	Bus Driver	24-Aug-15	\$31,827	11-000-270-160-00-066
Irizarry, Maria	Custodian	1-Jul-15	\$25,500	11-000-262-110-CL-066
Johnson, Beverly	Assistant to SBA - Payroll	1-Jul-15	\$51,785	11-000-251-105-00-053
Jones, Vanessa	Family Engagement Coordinator	1-Jul-15	\$72,777	11-000-211-173-00-066
Laska, Scott	Director of Visual and Performing Arts	1-Jul-15	\$71,482	11-000-230-110-00-052
Mendez, Mabel	Custodian	1-Jul-15	\$27,865	11-000-262-110-00-066
Orlina, Maria	Teacher Coach, Mathematics, (Grades 1-6)	1-Aug-15	\$66,950	11-000-221-176-00-066
Ortiz, Jose	Custodian	1-Jul-15	\$31,620	11-000-262-110-00-066

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>	<u>2015-16 Salary</u>	<u>Account Number</u>
Otero, Luz	Custodian	1-Jul-15	\$25,500	11-000-262-110-CL-066
Pierre-Jacques, Stevenson	Director of Information Technology	1-Jul-15	\$102,000	11-000-252-110-00-052
Rivera, Angel	Assistant for Behavioral Health Services	1-Jul-15	\$41,797	11-000-218-110-00-066
Rivera, Angelica	Instructional Assistant	24-Aug-15	\$21,848	20-233-100-106-00
Rivera, Juan	Supervisor Lead Custodian	1-Jul-15	\$59,160	11-000-262-110-00-066
Rivera, Lidia	Accounts Payable Clerk	1-Jul-15	\$40,042	11-000-251-105-00-053
Rivera, Ruby	Clinical Program Associate	1-Jul-15	\$33,949	11-800-330-110-09-066
Roberts, Marchelle	Senior Program Administrator - College Access (Grades 7-9)	1-Jul-15	\$40,800	11-000-218-110-00-066
Robreno, Gladys	Director of Wellness, Family and Behavioral Health	1-Jul-15	\$82,400	11-000-218-104-00-066
Rodriguez, Joan	Instructional Assistant	24-Aug-15	\$25,887	11-190-100-106-01-044
Roman-Colon, Michelle	Office Manager	1-Jul-15	\$48,690	11-000-240-105-03-053
Roswell, Richard	Facilities Mechanic	1-Jul-15	\$79,325	11-000-262-104-00-066
Ruiz, Nancy	Principal of High School/Director of Academic Affairs	1-Jul-15	\$105,000 P4P TBD and approved in September	11-000-240-103-02-052
Salas, David	Director of FabLab	1-Jul-15	\$30,900	11-190-100-106-00-044
Sanchez, Ioaki	College Access Program Associate	24-Aug-15	\$36,771	11-000-218-110-00-066
Sellers, Valencia	Instructional Assistant	24-Aug-15	\$22,063	20-233-100-106-00
Strigh, Janice	Chief Operations Officer	1-Jul-15	\$139,050	11-000-240-104-00-052
Torres, Gina	Office Manager	1-Jul-15	\$35,700	11-000-240-105-01-053
Ubarry-Rivera, Carmen	Character Education Specialist, K-6	1-Jul-15	\$70,000	11-000-218-110-00-066
Veguilla, Jovita	Principal	1-Jul-15	TBD and approved in September	11-000-240-103-01-052
Verrill, Kenneth	CFO/SBA	1-Jul-15	\$139,050	11-000-251-104-08-052

C. Approval of Part-Time Employment

Item 18: Resolved that the Board approves the following individuals for part-time employment:

<u>Name</u>	<u>Position</u>	<u>Effective Day</u>	<u>Compensation</u>	<u>Account Numbers</u>
Vernon Parson	Long-Term Substitute Teacher of Music	24-Aug-15	\$245/day	11-190-100-101-06-043
Jessica Dixon	Long-Term Substitute Teacher of Dance	24-Aug-15	\$245/day	11-190-100-101-06-043
Amir Ayres	Summer School Teacher - 9th Grade Enrichment	6-Jul-15	\$30/hour	11-422-100-101-00-043
Amanda Phillip	Summer School Teacher - 9th Grade Enrichment	6-Jul-15	\$30/hour	11-422-100-101-00-043
Helen Uttarotai	Summer School Teacher - SAT Tutoring	6-Jul-15	\$30/hour	11-422-100-101-00-043
Mariah Castillo	Substitute Teacher	24-Aug-15	\$14/hour	11-190-100-101-06-043
Ernest Grice	Substitute Teacher	24-Aug-15	\$14/hour	11-190-100-101-06-043
Angel Rivera	P/T Custodian	6-Jul-15	\$10/hour	11-000-262-110-CL-066

D. Terminations/Resignations

Item 19: Resolved that the Board authorizes the following terminations/resignations:

<u>Name</u>	<u>Position</u>	<u>Effective day</u>
Jeanine Butterworth-Green	4th Grade Teacher	26-Jun-15
Gina Castano	3rd Grade Teacher	26-Jun-15
Widalys Gonzalez	Teacher of Chemistry	26-Jun-15
Rosita Zayas	Receptionist	17-Jul-15
Kaitlyn Knoedler	Teacher of English	26-Jun-15
Brian Phillips	College Access Associate	30-Jun-15

E. Leaves of Absences

Item 20: Resolved that the Board approves the following leaves of absence actions:

<u>Leaves</u>	
Shannon Covington (FMLA and NJFLA)	September 8, 2015 - December 1, 2015

F. Tuition Reimbursement

Item 21: Resolved that the Board approves tuition reimbursement as follows:

<u>Name</u>	<u>Program</u>	<u>Amount</u>	<u>Account Code</u>
Scott Lunn	Rutgers-Camden MPA - Spring 2015 Capstone: Leadership Policy	\$1,000	11-000-291-280-00-054

G. Pending Settlement Agreement

Item 22: Resolved that the Board approves the settlement agreement per the documentation provided by Board Counsel.

Seconded by Maria Miranda.

Roll Call:

	Item 16	Item 17	Item 18	Item 19	Item 20	Item 21	Item 22
Danielle Askew	YES	YES	YES	YES	YES	ABS	YES
Dr. Gloria Bonilla-Santiago	YES	YES	YES	YES	YES	ABS	YES
Mathew Goodwin	YES	YES	YES	YES	YES	YES	YES
John Hall	YES	YES	YES	YES	YES	YES	YES
Cal Maradonna	YES	YES	YES	YES	YES	ABS	YES
Maria Miranda	YES	YES	YES	YES	YES	YES	YES
Brenda Ortiz	YES	YES	YES	YES	YES	ABS	YES
Patricia Pena	YES	YES	YES	YES	YES	YES	YES
Robert Ransom	YES	YES	YES	YES	YES	YES	YES
Omar Samaniego	YES	YES	YES	YES	YES	YES	YES
Dr. Horacio Sosa	YES	YES	YES	YES	YES	YES	YES

VII. Curriculum Committee

A. Curriculum and Assessment Update

- **MAP/End of Unit Data Presentation:** Mary Beth Slivka and Dr. Quinn provided an update report on student assessment data that included quarterly assessments, as well as comparative data.
- **Revised Curriculum:** Marilyn Martinez presented the revised curriculum, along with recommended instructional and textbooks on its web-based platform.

Dr. Horacio Sosa presented the items 23 and 24 for Board approval.

Item 23: Resolved that the Board approves the revised curriculum as organized by the Chief Academic Officer and the school's instructional leadership.

Further resolved that the Board approves the instructional materials and textbooks included in the curriculum for all grade levels and content areas.

Further resolved that the board directs the administration to develop parent guides in alignment with curriculum that can be provided to ensure that parents are aware of the instructional programs and can support the school curriculum and learning goals by August 1st.

B. Research Projects: Information was provided on two projects led by a doctoral student and a faculty member respectively.

- **Diabetes Prevention**
- **Origami DNA Project**

Item 24 Resolved that the Board of Trustees approves Kimberly Geria’s project on Diabetes Prevention for implementation at LEAP Academy pending IRB approval.

Further resolved that the Board authorizes release of a support letter for the Computational Design of Nanostructures Bicatlytic Complex under the leadership of Dr. Fu from the Chemistry Department at Rutgers-Camden.

Seconded by Danielle Askew. AYES: 11 NAYS: 0 ABS: 0

VIII. Administrative and Operational Reports (Janice Strigh, COO)

Patricia Pena presented item 25 and 26 for Board approval

A. Annual Report

Item 24: Resolved that the Board approves the Executive Summary of the Annual report as presented by Janice Strigh and directs the administration to complete by no later than July 25, 2015.

Further resolved that the Board directs the administration to circulate the final draft with Board members prior to submittal.

B. Specialized Training

Item 25: Resolved that the Board authorizes participation of staff on specialized training as provided by the COO and included with this board packet.

Seconded by Maria Miranda. AYES: 11 NAYS: 0 ABS: 0

Janice Strigh resented the following reports:

- A. Student Discipline/Annual HIB
- B. Fire Drills
- C. Specialized Trainings

X. VI. Executive Session to Discuss Personnel Matters

Item 26: John Hall presented a motion to close meeting to the public.
Seconded by Omar Samaniego. **AYES: 11 NAYS: 0 ABS: 0**

Time: Meeting closed at 7:10 pm.

Item 27: Dr. Horacio Sosa presented a motion to re-open meeting to the public.
Seconded by Maria Miranda. **AYES: 11 NAYS: 0 ABS: 0**
Meeting re-opened at 8:15 pm.

Dr. Santiago indicated that in closed session, Board discussed a pending personnel matter.

XII. Adjournment

Cal Maradona presented a motion to adjourn.
Seconded by Mathew Goodwin. **AYES: 11 NAYS: 0 Abstain: 0**
Meeting adjourned at 8:20 pm.

Respectfully Submitted,

Wanda Garcia
Board Liaison